

Pursuant to Section 19.84, notice is hereby given to the public:

**BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD**  
**Tuesday May 2, 2017 – 3:30PM**  
**Syble Hopp School**

Call to Order – 3:30 p.m. –

1. Action Item: Approval of April 17, 2017 and April 29, 2017 Board Minutes  
RECOMMENDED MOTION: That the minutes from the April 17, 2017 and April 29, 2017 Board meeting be approved.
2. Action Item: Approval of Agenda  
RECOMMENDED MOTION: That the agenda for today's meeting be approved.
3. Action Item: Donations  
RECOMMENDED MOTION: That this month's donations be approved.
4. Action Item: Payment of Bills  
RECOMMENDED MOTION: That the payment of the bills be approved.
5. Action Item: Financial Report  
RECOMMENDED MOTION: That the financial report be accepted.
6. Action Item: Teacher Contracts  
RECOMMENDED MOTION: That the teacher contracts for the 2017-18 school year be approved.
7. Discussion Item: Administrators' Report
8. Discussion Item: Parent Organization Report
9. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute 19.85 (1) (c), to discuss administrator finalist.
10. Action Item: Administrator Approval  
RECOMMENDED MOTION: That the new administrator of the Brown County Children with Disabilities Education Board be approved.
11. Action Item: Adjournment

"Any person wishing to attend who, because of disability requires special accommodation, should contact Syble Hopp School at 336-5754 by 3:00 p.m. on Monday, May 1, 2017 so arrangements can be made."

**PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:**

A regular meeting was held on: Monday, April 17, 2017

Board Members Present: S. King, B. Clancy, J. Mitchell, L. Franke, R. Osgood

Others Present: D. Zadnik, A. Nizzia, C. Maricque, J. Driessen

Call to Order – The meeting was called to order by S. King at 3:30 PM.

1. Action Item: Approval of March 20, 2017 and March 23, 2017 Board Minutes

**Motion made by J. MITCHELL, seconded by R. OSGOOD, that the minutes from the March 20, 2017 and March 23, 2017 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.**

2. Action Item: Approval of Agenda

**Motion made by J. MITCHELL, seconded by L. FRANKE, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.**

3. Action Item: Donations

The donations were reviewed. Larry Franke was thanked for his contribution to Lions Camp.

**Motion made by R. OSGOOD, seconded by L. FRANKE, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.**

4. Action Item: Payment of Bills

L. Franke asked what the purpose was for payments to MJ Care. MJ Care was our Medicaid billing vendor. The payment was for their billing services for the 2015-16 school year. The payment was being held until all billing was complete and required reports were forwarded by MJ Care.

**Motion made by L. FRANKE, seconded by R. OSGOOD, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.**

5. Action Item: Financial Report

An update of the February financial statements was provided. The final payments to MJ Care were noted.

**Motion made B. CLANCY, seconded by J. MITCHELL, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.**

6. Action Item: Budget 2017-18

The 2017-18 proposed budget was reviewed. Initiatives highlighted for the next school year included the new student information system and sub-calling system. In addition, a housekeeper position is being requested to clean the building.

The requested levy is expected to increase by about \$61,000. Since the CESA staff have transferred to BCCDEB, the categorical aid is expected to increase, but this will be offset by a decrease to the CESA –transit of aids. The districts have also agreed to increase their payment of services with IDEA funds, so the district flow thru is expected to increase by over \$100,000.

The increase in salaries can be attributed to a full year of the CESA staff transfer, expected salary increases, an additional .8 FTE Occupational Therapist, a Housekeeper, and the expected increase in salary for the new Administrator. There is a slight decrease in insurances due to premiums and usage. Purchased Personal Services is expected to decrease due to a decrease in cost for Medicaid billing services and reducing the Food Service contract budget to be more in line with the actual costs. Computer software increase is attributed to the new student information system and the sub-calling system. The budget for pupil transportation was reduced for the district students to be more in line with actual costs. The budgets for CESA have decreased due to the transfer of employees to BCCDEB. The budgeted equipment purchases include a new tractor, benches, and a rooftop air conditioner unit. The use of fund balance relates to one time expenditures such as the equipment purchases, costs for software implementations, and expected retiree VEBA contributions.

**Motion made by R. OSGOOD, seconded by B. CLANCY, that the budget for the 2017-18 school year be approved. MOTION CARRIED UNANIMOUSLY.**

7. Action Item: Policy 3.09 – Sick Leave

The change of the word system to school that was made at the March Board meeting was noted. This was the only change to the first reading of the policy.

**Motion made by R. OSGOOD, seconded by L. FRANKE, that the changes in Policy 3.09 – Sick Leave, Second Reading, be approved. MOTION CARRIED UNANIMOUSLY.**

8. Action Item: Cleaning Services

D. Zadnik reviewed the cleaning service memo that was included in the agenda. After review of cleaning service companies, it was determined that hiring a housekeeper position would be the best option to clean the school. Brown County's housekeeper positions were reviewed to determine the wages for the position. Brian Kohls was recommended for the position.

**Motion made by R. OSGOOD, seconded by J. MITCHELL, that the recommendation for cleaning services be approved. MOTION CARRIED UNANIMOUSLY.**

9. Action Item: Automated Substitute Staff Calling System

The substitute calling system being requested is used by other schools in the area, so the vendor will notify substitutes in the area that Syble Hopp is in need of substitutes. This should broaden our pool of subs and allow are vacancies to reach more individuals.

**Motion made by L. FRANKE, seconded by J. MITCHELL, that the contract with Frontline to automate the substitute staff calling system starting in the 2017-18 school year be approved (\$6,785).**

10. Discussion Item; Excess Courtyard Funds

Due to savings in the Courtyard project and donations for electrical work, there will be about \$375,000 in excess funds for the Courtyard project. After a maintenance account is set up for the Courtyard, the remaining excess fund may benefit other maintenance projects for the school. Projects suggested for review are the entry way to the school, the gym floor, HVAC and flooring in the high school wing, security cameras, LED lighting, and a pool pump.

A maintenance fund endowment will need to be established. All funds are currently held in a separate bank account. S. King will contact donors to ensure that they are in agreement with the use of any excess funds.

11. Discussion Item: Administrators' Report

A meeting was held with the districts to discuss the payments to Syble Hopp from their IDEA funds. Although the BCCDEB serves the districts' students with disabilities, we are not able to receive IDEA funding through the State. Only districts are eligible for IDEA funding. At this time we receive \$421/student from four schools which is about 1/3 of the amount that they receive per student with disabilities. We requested that this amount be increased to \$1,000/student attending Syble Hopp for all schools that have students attending Syble Hopp. Districts were receptive to the increase and also thought that it would be helpful if we met as a group annually.

We are preparing for graduation on May 11<sup>th</sup>. There will be 16 student graduating and it will be held at the Swan Club. We are also preparing for the SOAR summer camp. There will be 3 two week sessions.

Syble Hopp received the fourth annual St. Vincent DePaul Society Francis McLoughlin Community Partner Award. The award recognized students' volunteer work at St. Vincent DePaul and Paul's Pantry. Todd Gehring accepted the award

on behalf of the school.

**12. Discussion Item: Parent Organization Report**

Kris Brassil organized a Book Fair for the students which also included a health snack sale. The July Golf Outing is also being planned.

**13. Action Item: Adjournment**

**Motion made by R. OSGOOD, seconded by L. FRANKE, to adjourn at 4:14 PM.  
MOTION CARRIED UNANIMOUSLY.**

**PROCEEDINGS OF CHILDREN WITH DISABILITIES EDUCATION BOARD:**

A special meeting was held on Saturday, April 29, 2017

Present: S. King, B. Clancy, J. Mitchell, R. Osgood, L. Franke

Also Present: J. Wieland

1. **Call to Order:** S. King called the meeting to order at 9:30 am.
2. **Executive Session:** The Board will move to executive session as allowed by Wisconsin Statute 19.85 (1) (c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to interview three Administrator candidates.

**Motion made by R. Osgood, seconded by B. Clancy, to move to Executive Session.  
MOTION CARRIED UNANIMOUSLY.**

Returned to open session at 2:30 PM.

3. **Action Item: Adjournment**

**Motion made by J. MITCHELL, seconded by L. Franke, to adjourn at 2:30 PM.  
MOTION CARRIED UNANIMOUSLY.**



# Support Information #4

Report Date 04/29/17 03:02 PM

SYBLE HOPP SCHOOL

Page No 1

Check Date 03/01/17 - 03/31/17

Vendor Detail Report

FMVEN10A

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
<b>ADVANCED DISPOSAL SERVICES INC</b>		112401					
	0100000893	03/14/17	B80000572973		January Trash & Recycling	7-10-100-323-353000-019-000000-2	130.76
	0100000893	03/14/17	B80000576231		February Trash & Recycling	7-10-100-323-353000-019-000000-2	130.76
					Check Total		261.52
					Vendor Total		261.52
<b>APPLETON AREA SCHOOL DISTRICT</b>		112329					
	0100000902	03/27/17	APT 445 -17		Transit of Aide (To Districts)	7-27-800-936-491000-019-000000-2	1,768.00
					Check Total		1,768.00
					Vendor Total		1,768.00
<b>ASPIRO INC</b>		100445					
	0100000899	03/21/17	67120		February POS Hrs NB & CS	7-27-100-310-158000-019-000000-2	140.80
					Check Total		140.80
					Vendor Total		140.80
<b>BADGERLAND PRINTING INC</b>		112244					
	0100000882	03/07/17	29181		March Connection Newsletter	7-27-100-354-158000-019-000000-2	192.00
					Check Total		192.00
					Vendor Total		192.00
<b>CELLCOM</b>		101353					
	0100000903	03/27/17	261089		Cellphone Monthly Charge 3/16-4/15	7-10-100-355-263300-019-000000-2	138.02
					Check Total		138.02
					Vendor Total		138.02
<b>CESA #10</b>		113272					
	0100000904	03/27/17	7453		Allio Software Hosting Service 16-17	7-10-600-386-352000-019-000000-2	1,700.00
					Check Total		1,700.00
					Vendor Total		1,700.00
<b>COUNTRY KIDS INC</b>		101712					
	0100000883	03/07/17	SH010		February Therapy Hours Molly M	7-27-110-310-218100-317-000000-2	595.00
					Check Total		595.00
					Vendor Total		595.00

SYBLE HOPP SCHOOL  
 Vendor Detail Report

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
DAVIS & KUELTHAU SC	0100000894	03/07/17	412755		January Syble Hopp General Legal Matters	7-27-800-314-232100-019-000000-2	162.00
					Check Total		162.00
Vendor Total							162.00
DE PERE Y-MART	0100000894	03/14/17	FEBRUARY 2017		February Fuel Purchases	7-27-100-349-256610-011-000000-2	295.26
					Check Total		295.26
Vendor Total							295.26
DEAN FOODS OF WI	0100000895	03/07/17	1078581 FEB 17		Milk Purchases for February	7-50-800-415-257240-000-000000-2	393.51
					Check Total		393.51
Vendor Total							393.51
DENMARK SCHOOL DISTRICT	0100000905	03/27/17	DMK 4 & 5 - 17		Transit of Aide (To Districts)	7-27-800-936-491000-019-000000-2	8,256.00
					Check Total		8,256.00
Vendor Total							8,256.00
HOWARD-SUANICO SCHOOL DISTRICT	0100000906	03/27/17	HS 4 & 5 - 17		Transit of Aide (To Districts)	7-27-800-936-491000-019-000000-2	1,660.00
					Check Total		1,660.00
Vendor Total							1,660.00

Check Date 03/01/17 - 03/31/17

Vendor Detail Report

FMVEN10A

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
JP Morgan Chase	0100000881	03/02/17	FEBRUARY 2017		Rugs & Mats for doorways, Cleaning Mops	7-10-100-323-253000-019-000000-2	112.82
	0100000881	03/02/17	FEBRUARY 2017		Graybar-Fuse for Scrubbing Machine	7-10-100-324-253000-019-000000-2	4.44
	0100000881	03/02/17	FEBRUARY 2017		Printer Cartridges	7-10-800-413-222200-019-000000-2	172.75
	0100000881	03/02/17	FEBRUARY 2017		Large & Medium Gloves Staff Use-Dental	7-27-100-411-158000-019-000000-2	318.39
	0100000881	03/02/17	FEBRUARY 2017		Monthly Pest Control Service	7-10-100-323-253000-019-000000-2	30.00
	0100000881	03/02/17	FEBRUARY 2017		Mailing Student Records & Box Tops	7-27-800-353-232100-019-000000-2	27.90
	0100000881	03/02/17	FEBRUARY 2017		First Class Mailing of IEP's	7-27-800-353-232100-019-000000-2	14.34
	0100000881	03/02/17	FEBRUARY 2017		First Class Mailing of IEP's	7-27-800-353-232100-019-000000-2	7.77
	0100000881	03/02/17	FEBRUARY 2017		Paper for Copy Machines	7-27-100-417-158000-019-000000-2	238.81
	0100000881	03/02/17	FEBRUARY 2017		Monthly Pest Control Service	7-10-100-323-253000-019-000000-2	30.00
	0100000881	03/02/17	FEBRUARY 2017		Replacement Therabands for Steamroller	7-27-101-411-155600-019-000000-2	22.68
					Check Total		979.90
KYLES CONSULTING	0100000886	03/07/17	FEBRUARY 2017		February Monthly SBS/MAC Fee	7-27-800-310-223300-019-000000-2	900.00
					Vendor Total		979.90
					Check Total		900.00
					Vendor Total		900.00

Check Date 03/01/17 - 03/31/17

Vendor Detail Report

FHVEM10A

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
LAMERS BUS LINES INC	0100000879	03/01/17	506485		March Bus Transportation	7-27-100-341-256750-011-000000-2	34,129.72
					Check Total		34,129.72
	0100000895	03/14/17	507286		Feb EDP Altmeyer Transportation T/TH	7-27-101-341-256750-011-000000-2	802.70
	0100000895	03/14/17	507286		Feb Denmark Transportation	7-27-101-341-256750-011-000000-2	4,137.64
	0100000895	03/14/17	507059		Labor Replace Alternator #2	7-27-100-324-256510-011-000000-2	65.00
	0100000895	03/14/17	507059		Parts Replace Alternator #2	7-27-100-324-256530-011-000000-2	539.10
	0100000895	03/14/17	506804		YMCA Transportation	7-27-100-341-256750-011-000000-2	99.56
	0100000895	03/14/17	507286		Feb East De Pere Transportation Friday	7-27-101-341-256750-011-000000-2	747.90
	0100000895	03/14/17	507286		Feb East De Pere Transportation M-TH	7-27-101-341-256750-011-000000-2	4,541.56
	0100000895	03/14/17	507286		Feb West De Pere Transportation	7-27-101-341-256750-011-000000-2	2,926.19
	0100000895	03/14/17	61855		February Transportation ILP	7-27-100-341-256750-011-000000-2	845.50
	0100000895	03/14/17	61878		Feb Transportation MP	7-27-100-341-256750-011-000000-2	571.48
	0100000895	03/14/17	61856		February Transportation TL	7-27-100-341-256750-011-000000-2	902.40
	0100000895	03/14/17	507286		Feb Syble Hopp Transportation	7-27-100-341-256750-011-000000-2	11,547.49
	0100000895	03/14/17	506805		Feb YMCA Transportation	7-27-100-341-256750-011-000000-2	36.74
	0100000895	03/14/17	506806		Feb Ashwaubenon Bowling Transportation	7-27-100-341-256750-011-000000-2	32.20
	0100000895	03/14/17	506807		Ashwaubenon Bowling Transportation-Feb	7-27-100-341-256750-011-000000-2	35.54
					Check Total		27,831.00
	0100000900	03/21/17	506803		Transportation Ashwaubenon Lanes	7-27-100-341-256750-011-000000-2	39.81
					Check Total		39.81
	0100000907	03/27/17	507792		Transportation to Ashwaubenon Lanes	7-27-100-341-256750-011-000000-2	31.40
	0100000907	03/27/17	507791		Transportation Ashwaubenon Lanes	7-27-100-341-256750-011-000000-2	97.29
	0100000907	03/27/17	507790		Transportation De Pere Cinema	7-27-100-341-256750-011-000000-2	287.30
					Check Total		417.99
					Vendor Total		62,418.52
PARAGON COMMUNITY SERVICES LLC	106069	03/14/17	022017-932-029		February Day Services AM	7-27-100-310-158000-019-000000-2	234.36
	0100000896	03/14/17			Check Total		234.36
					Vendor Total		234.36

SYBLE HOPP SCHOOL

FMVEN10A

Check Date 03/01/17 - 03/31/17

Vendor Detail Report

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
PM SUPPLY - WRIGHT INDUSTRIAL	0100000897	03/14/17	70686		Roll Towel & Toilet Tissue	7-10-100-411-253300-019-000000-2	752.32
					Check Total		752.32
					Vendor Total		752.32
PULASKI SCHOOL DISTRICT	0100000908	03/27/17	FUL 4 & 5 - 17		Transit of Aide (To Districts)	7-27-800-336-491000-019-000000-2	2,862.00
					Check Total		2,862.00
					Vendor Total		2,862.00
RAE-COR DISTRIBUTING LLC	0100000891	03/17/17	72059		Rock Salt	7-10-100-411-253000-019-000000-2	247.51
					Check Total		247.51
					Vendor Total		247.51
SCHENCK BUSINESS SOLUTIONS	0100000887	03/07/17	SCI10130675		Audit of Financial Statements	7-27-800-311-230000-019-000000-2	1,300.00
					Check Total		1,300.00
					Vendor Total		1,300.00

Check Date 03/01/17 - 03/31/17

Vendor Detail Report

FMVEN10A

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
STANDARD INSURANCE CO		113009					
	0100000880	03/01/17	00160166	MARCH	March ST SW	7-27-100-252-212100-011-000000-2	47.37
	0100000880	03/01/17	00160166	MARCH	March LT SW	7-27-100-251-212100-011-000000-2	26.16
	0100000880	03/01/17	00160166	MARCH	March ST Secretary	7-27-800-252-223300-019-000000-2	10.92
	0100000880	03/01/17	00160166	MARCH	March ST Dir Spec Fd	7-27-800-252-223300-011-000000-2	104.00
	0100000880	03/01/17	00160166	MARCH	March ST Int OT	7-27-101-252-218100-011-000000-2	52.00
	0100000880	03/01/17	00160166	MARCH	March ST Int CD Aide	7-27-101-252-159150-011-000000-2	15.08
	0100000880	03/01/17	00160166	MARCH	March ST Int EC Aide	7-27-101-252-159120-011-000000-2	11.65
	0100000880	03/01/17	00160166	MARCH	March ST Int CD Teacher	7-27-101-252-158000-011-000000-2	265.10
	0100000880	03/01/17	00160166	MARCH	March ST Int S/L	7-27-101-252-156600-011-000000-2	52.00
	0100000880	03/01/17	00160166	MARCH	March ST Int EC Teacher	7-27-101-252-152000-011-000000-2	180.44
	0100000880	03/01/17	00160166	MARCH	March ST OT	7-27-100-252-218100-011-000000-2	75.72
	0100000880	03/01/17	00160166	MARCH	March ST Specialty Teacher	7-27-100-252-159300-011-000000-2	66.09
	0100000880	03/01/17	00160166	MARCH	March ST CD Aide	7-27-100-252-159150-011-000000-2	370.43
	0100000880	03/01/17	00160166	MARCH	March ST EC Aide	7-27-100-252-159120-011-000000-2	7.90
	0100000880	03/01/17	00160166	MARCH	March ST CD Teacher	7-27-100-252-158000-011-000000-2	697.23
	0100000880	03/01/17	00160166	MARCH	March ST S/L	7-27-100-252-156600-011-000000-2	85.64
	0100000880	03/01/17	00160166	MARCH	March ST EC Teacher	7-27-100-252-152000-011-000000-2	32.08
	0100000880	03/01/17	00160166	MARCH	March ST Accounting	7-10-800-252-252000-019-000000-2	52.00
	0100000880	03/01/17	00160166	MARCH	March ST Maintenance	7-10-100-252-253100-019-000000-2	15.89
	0100000880	03/01/17	00160166	MARCH	March ST Admin	7-27-800-252-232100-011-000000-2	-156.00
	0100000880	03/01/17	00160166	MARCH	March LT Admin Credit	7-27-800-251-232100-011-000000-2	-124.02
	0100000880	03/01/17	00160166	MARCH	March ST Secretary	7-27-800-251-223300-019-000000-2	6.03
	0100000880	03/01/17	00160166	MARCH	March ST Dir Spec Ed	7-27-800-251-223300-011-000000-2	72.90
	0100000880	03/01/17	00160166	MARCH	March LT Int OT	7-27-101-251-218100-011-000000-2	28.96
	0100000880	03/01/17	00160166	MARCH	March LT Int CD Aide	7-27-101-251-159150-011-000000-2	8.33
	0100000880	03/01/17	00160166	MARCH	March LT Int EC Aide	7-27-101-251-159120-011-000000-2	6.44
	0100000880	03/01/17	00160166	MARCH	March LT Int CD Teacher	7-27-101-251-158000-011-000000-2	146.38
	0100000880	03/01/17	00160166	MARCH	March LT Int S/L	7-27-101-251-156600-011-000000-2	29.35
	0100000880	03/01/17	00160166	MARCH	March LT Int EC Teacher	7-27-101-251-152000-011-000000-2	101.52
	0100000880	03/01/17	00160166	MARCH	March LT OT	7-27-100-251-218100-011-000000-2	41.78
	0100000880	03/01/17	00160166	MARCH	March LT Specialty Teacher	7-27-100-251-159300-011-000000-2	36.49
	0100000880	03/01/17	00160166	MARCH	March LT CD Aide	7-27-100-251-159150-011-000000-2	204.54
	0100000880	03/01/17	00160166	MARCH	March LT EC Aide	7-27-100-251-159120-011-000000-2	4.36
	0100000880	03/01/17	00160166	MARCH	March LT CD Teacher	7-27-100-251-158000-011-000000-2	385.50
	0100000880	03/01/17	00160166	MARCH	March LT S/L	7-27-100-251-156600-011-000000-2	48.30
	0100000880	03/01/17	00160166	MARCH	March LT EC Teacher	7-27-100-251-152000-011-000000-2	17.71
	0100000880	03/01/17	00160166	MARCH	March LT Accounting	7-10-800-251-252000-019-000000-2	34.89
	0100000880	03/01/17	00160166	MARCH	March LT Maintenance	7-10-100-251-253100-019-000000-2	9.77
	0100000880	03/01/17	00160166	MARCH	March ST PT	7-27-100-252-218200-011-000000-2	52.00
	0100000880	03/01/17	00160166	MARCH	March LT PT	7-27-100-251-218200-011-000000-2	28.89
					Check Total		3,150.81
					Vendor Total		3,150.81

SYBLE HOPP SCHOOL  
 Vendor Detail Report

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
TDS METROCOM	0100000892	03/17/17	9203364367	3/17	Hopp Phones - March	7-10-100-355-263300-019-000000-2	112.65
					Check Total		112.65
					Vendor Total		112.65
TWEET GAROT MECHANICAL INC	0100000888	03/07/17	44328		Materials for Heating Repairs at SHS	7-10-100-324-253000-019-000000-2	750.83
					Check Total		750.83
					Vendor Total		750.83
	0100000901	03/21/17	44805		Exhaust Fan Motor Labor/Materials	7-10-100-324-253000-019-000000-2	455.17
					Check Total		455.17
					Vendor Total		455.17
WEST DE PERE SCHOOL DISTRICT	0100000998	03/14/17	FS FEB 2017		February Syble Hopp Food Service	7-50-800-415-257220-000-000000-2	4,287.10
					Check Total		4,287.10
					Vendor Total		4,287.10
	0100000909	03/27/17	MDP 4 & 5 - 17		Transit of Aide (To Districts)	7-27-800-936-491000-019-000000-2	4,474.00
					Check Total		4,474.00
					Vendor Total		4,474.00
MI DRPT OF JUSTICE	0100000889	03/07/17	G2841 FEB 2017		February Background Checks	7-27-800-310-230000-019-000000-2	28.00
					Check Total		28.00
					Vendor Total		28.00
WILLEMS LANDSCAPE SERVICE INC	0100000890	03/07/17	33152		February Snow Plowing and Salting	7-10-100-323-253000-019-000000-2	375.00
					Check Total		375.00
					Vendor Total		375.00
					Grand Total		98,890.28

## Syble Hopp Balance Sheet as of March 31, 2017

ACCOUNT DESCRIPTION	01/31/17
<b>GENERAL FUND</b>	
CASH	6,178,983.25
<b>TOTAL ASSETS</b>	<b>6,178,983.25</b>
ACCOUNTS PAYABLE	11,645.23
<b>TOTAL LIABILITIES</b>	<b>11,645.23</b>
EQUITY ACCOUNT	3,690,196.39
REVENUE CONTROL	2,831,087.00
EXPENSE CONTROL	(353,945.37)
<b>TOTAL FUND BALANCE</b>	<b>6,167,338.02</b>
<b>SPECIAL EDUCATION FUND</b>	
CASH ACCOUNT	(2,348,589.60)
<b>TOTAL ASSETS</b>	<b>(2,348,589.60)</b>
PAYABLE ACCOUNT	28,358.98
<b>TOTAL LIABILITIES</b>	<b>28,358.98</b>
EQUITY ACCOUNT	-
REVENUE CONTROL	1,462,448.69
EXPENSE CONTROL	(3,839,397.27)
<b>TOTAL FUND BALANCE</b>	<b>(2,376,948.58)</b>
<b>FOOD SERVICE FUND</b>	
CASH	28,062.21
<b>TOTAL ASSETS</b>	<b>28,062.21</b>
ACCOUNTS PAYABLE	522.79
<b>TOTAL LIABILITIES</b>	<b>522.79</b>
FUND BALANCE EQUITY	23,574.06
REVENUE CONTROL	35,946.72
EXPENSE CONTROL	(31,981.36)
<b>TOTAL FUND BALANCE</b>	<b>27,539.42</b>

Syble Hopp Revenue Summary for the Month Ended March 31, 2017

DESCRIPTION	2016-2017		TOTAL BUDGET REMAINING	COMMENTS
	Budget	Actual Amount		
<b>GENERAL FUND</b>				
PAYMENT IN LEAU OF TAXES	2,802,612.00	2,802,612.00	-	
INTEREST	22,000.00	19,892.24	2,107.76	Interest is trending slightly higher than budget
RENT (DUPLEX)	9,000.00	6,750.00	2,250.00	
MISCELLANEOUS	11,000.00	1,832.76	9,167.24	Budgeted donations that were recognized in SOAR
<b>TOTAL GENERAL FUND</b>	<b>2,844,612.00</b>	<b>2,831,087.00</b>	<b>13,525.00</b>	
<b>SPECIAL REVENUE FUND</b>				
OPERATING TRANSFER IN	-	26,651.50	(26,651.50)	Funds transferred from donations for purchase of van.
STUDENT FEES	2,500.00	2,458.00	42.00	
GIFTS	-	26,651.50	(26,651.50)	Funds transferred from Parent Organization for purchase of van.
SOAR STUDENT REGISTRATIONS	22,000.00	20,505.00	1,495.00	Includes \$5,000 in donations for program.
EC GRANT \$'S FROM DISTRICTS	35,060.00	-	35,060.00	Early childhood grants are received later in year.
TRANSIT OF FLOW THRU DISTRICT	67,000.00	-	67,000.00	Flow-thru is received later in year.
TUITION-SCH DIST (NON-OPN ENR)	296,000.00	279,492.91	16,507.09	Costs for students were less than estimated.
TRANSIT OF STATE AIDE (CESA)	213,938.00	91,830.54	122,107.46	Received first four payments from CESA.
CESA 7 - REIMB SUBS	2,000.00	-	2,000.00	First payment was received in November. Includes four payments.
HANDICAPPED AID FROM STATE	1,216,000.00	907,446.00	308,554.00	Revenue is received at the end of the school year.
GENERAL STATE AID	1,500,000.00	-	1,500,000.00	Submitted \$18,360 in claims for high cost kids in December. Actual revenue will be less than claim, so there will be a shortfall in this revenue.
HIGH COST KIDS (STATE)	35,000.00	-	35,000.00	Revenue includes remaining billings from 2016.
MEDICAID REIMBURSEMENT	250,000.00	107,413.24	142,586.76	
<b>TOTAL SPECIAL REVENUE FUND</b>	<b>3,639,498.00</b>	<b>1,462,448.69</b>	<b>2,177,049.31</b>	
<b>FOOD SERVICE FUND</b>				
STUDENT LUNCH	35,000.00	20,568.95	14,431.05	
ADULT LUNCH	1,200.00	757.65	442.35	
FOOD SER/STATE AID	1,000.00	782.62	217.38	
FOOD SERVICE/FED AID	36,268.00	13,837.50	22,430.50	
FED AID/COMMODITIES	5,600.00	-	5,600.00	Commodity Aid is reported at the end of the year.
<b>TOTAL FOOD SERVICE REVENUE FUND</b>	<b>79,068.00</b>	<b>35,946.72</b>	<b>43,121.28</b>	

Syble Hopp Expenditures Summary for the Month Ended March 31, 2017

	TOTAL BUDGET AS OF 3/31/2017	VARIANCE TO BUDGET AS OF 3/31/2017	COMMENTS								
<b>GENERAL FUND</b>											
LIBRARY MEDIA RESOURCES & FISCAL/FINANCE	6,333.00 164,423.00	4,749.75 123,317.25	9,111.65 116,531.14	2,778.65 47,891.86	(4,361.90) 6,786.11						Server Migration Project \$6,000 was not budgeted in 16/17. Bookkeeper position was split, so savings in benefits. Maintenance agreements for the year have been paid. Dectron Unit Repair of \$7,754 was not budgeted. These expenditures are partially offset by savings in gas.
BUILDING OPERATION DUPLEX	191,016.00 350.00	143,262.00 262.50	144,600.16 114.80	46,415.84 235.20	(1,338.16) 147.70						Budgeted roofing and gym floor projects were completed in the summer
FACILITIES ACQUISITION/REMOVAL	5,080.00	3,795.00	4,210.00	850.00	(415.00)						
TELEPHONE	3,520.00	2,640.00	2,361.54	1,158.46	278.46						Budgeted computer supplies and laptop have not been purchased since migration was not budgeted.
OPERATIONS	5,000.00	3,750.00	-	5,000.00	3,750.00						Worker Comp and casualty expected to increase in last half of fiscal year.
INSURANCE AND JUDGMENTS	37,316.00	27,987.00	28,668.00	8,648.00	(681.00)						Will increase in last half of fiscal year. Technology allocations will be higher than budgeted.
COUNTY IDC AND TECHNOLOGY	58,554.00	43,915.50	48,348.08	10,205.92	(4,432.58)						
<b>TOTAL GENERAL FUND</b>	<b>471,572.00</b>	<b>353,679.00</b>	<b>353,945.37</b>	<b>117,626.63</b>	<b>(266.37)</b>						
<b>SPECIAL REVENUE</b>											
EARLY CHILDHOOD	372,337.00	229,130.46	232,010.50	140,326.50	(2,880.04)						2 FTE was added due to enrollment in the DePere school district.
SPEECH/LANGUAGE	488,635.00	306,852.31	282,198.28	216,436.72	24,654.03						Speech Therapist resigned as of 11-3-2016; CESA employee to transfer in January - budget includes this position for January - June. Currently there are savings in benefits. CESA employee to transfer in January - budget includes this position for January - June. Savings have also been recognized in health insurance.
COGNITIVE DISABILITIES	2,003,612.00	1,232,992.00	1,174,325.73	829,286.27	58,666.27						The retiree escrow accounts in the amount of \$39,780 were transferred to their VEBA accounts in December. In addition, budget did not include new retiree.
RETIREE INSURANCE	28,000.00	21,000.00	68,852.27	(40,852.27)	(47,852.27)						
EC INSTRUCTIONAL AIDES	80,268.00	49,395.69	46,757.64	33,510.36	2,638.05						One aide did not start until October. Four aides will be transferring from CESA in January, total budget includes their positions for January-June. In addition, an aide was on leave.
CD INSTRUCTIONAL AIDES	1,058,325.00	651,276.92	577,244.65	481,080.35	74,032.27						Subs were needed for staff member leaves. Due to shortage of substitutes, teacher subs have been needed to fill aide absences.
CD SUB TEACHERS/AIDES	38,755.00	30,142.78	53,328.54	(14,573.54)	(23,185.76)						
EC SUB TEACHERS/AIDES	3,229.00	2,511.44	4,609.21	(1,380.21)	(2,097.77)						Sub was required for staff member on leave. Additional stipend given for Special Olympics that was budgeted in CD. Part-time positions have worked additional hours. In addition, a position was budgeted at the single rate for insurance, but now is family.
SPECIALTY TEACHERS	138,059.00	84,959.38	98,909.66	39,149.34	(13,950.28)						
DIRECTION OF SOCIAL WORK	70,648.00	43,475.69	43,875.57	26,772.43	(399.88)						
NURSING	47,897.00	19,722.29	18,584.29	29,312.71	1,138.00						

## Syble Hopp Expenditures Summary for the Month Ended March 31, 2017

	BUDGET AS OF 3/1/2017	ACTUAL AMOUNT	TOTAL BUDGET REMAINING	VARIANCE TO BUDGET AS OF 3/31/2017	COMMENTS
OCCUPATIONAL THERAPY	235,006.00	144,619.08	94,984.12	4,597.20	Savings from part-time position budgeted, but no longer filled. Partially offset by medicaid billing for therapists.
PHYSICAL THERAPY	78,670.00	48,412.31	30,170.55	(87.14)	
EXCEPTIONAL ED (SUPV & COORD)	283,618.00	212,713.50	86,200.46	15,295.96	Savings in expected additional help and insurance.
GENERAL ADMINISTRATION	7,855.00	5,891.25	(1,917.00)	(3,880.75)	Payment for Exec Connect.
OFFICE OF THE SUPERINTENDENT	137,320.00	102,990.00	30,904.60	(3,425.40)	Retired Administrator's payout occurred in November. Offset by Revenue from Donations and Parent Organization
VEHICLE ACQUISITION	-	-	(53,303.00)	(53,303.00)	
VEHICLE REPAIR AND FUEL	10,800.00	8,100.00	6,763.82	4,063.82	
TRANSPORTATION AND BUS AIDES	697,336.00	491,153.37	250,117.38	43,934.75	Savings in district transportation.
UNEMPLOYMENT	9,369.00	5,765.54	4,400.67	797.21	
CESA SERVICES	198,341.00	184,674.33	18,842.47	5,175.80	Employee on leave, so CESA expenditures were less than expected. Payments for the year are expected to be \$63,400. Wrightstown paid its tuition with Federal funding, so there will not be transit of aid to them.
TRANSIT OF AID TO DISTRICTS	74,000.00	61,666.67	26,450.00	14,116.67	
TOTAL SPECIAL REVENUE FUND	6,072,080.00	3,937,445.02	2,232,682.73	98,047.74	
<b>FOOD SERVICES</b>					
DIRECTOR OF FOOD SERVICES	68,918.00	53,602.89	39,706.24	24,391.13	Personnel costs have not been allocated to Food Service but have been budgeted.
FOOD - LUNCH PROG	500.00	388.89	500.00	388.89	
FOOD	5,600.00	4,355.56	5,600.00	4,355.56	Commodity charges are not recorded until the end of the year.
MILK - LUNCH PROG	4,050.00	2,769.60	1,280.40	380.40	
TOTAL FOOD SERVICE FUND	79,068.00	61,497.33	47,086.64	29,515.98	

NOTE: Year to date budget is annualized by month or number of pay periods depending on the type of expenditure.